

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, February 14, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 14, 2006, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Ted Eggebraaten, Robert Hill, Todd Struwe, Lionel Torgrude, Joyce Dragseth, Martin Stanwick, Nancy Flynn, Kathy Reid, Brian Eclov and John Kubal.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the February 14, 2006 Commission Meeting, and the minutes from the February 7, 2006 Commission Meeting.

Welfare Matters: Case # 06-018 for medication was approved; Case # 06-016 for rent was approved; Case # 06-017 for utilities was denied.

Travel/Education: Robert Hill to go to Pierre, SD on March 28-29, 2006 to attend the NFIP Workshop. Rose Marie Stee to go to Flandreau, SD on February 22 & 23, 2006 to attend the Character Counts Training. Gary Heldt, Gary Egeberg, Lawrence Barnett, and Merlyn Jensen to go to Sioux Falls, SD on February 21, 2006 to attend Continuing Education Specialty Seminars.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. A&B BUSINESS, MAINTENANCE & REPAIRS \$33.41; AGFIRST FARMERS COOP, SUPPLIES & MATERIALS \$14354.10; AMERICAN STAMP & MARKING, SUPPLIES & MATERIALS \$242.21; ANAWSKI, MARK D., PAYROLL RECEIVABLE/EMPLOY \$500.00; ANDERSON OIL, SUPPLIES & MATERIALS \$1155.60; ARAGON, MARTHA A., COURT CASE EXPENSE \$25.00; ARCHER, MATTHEW, PAYROLL RECEIVABLE/EMPLOY \$500.00; AT&T, UTILITIES \$151.09; AULT, CYNDI, PAYROLL RECEIVABLE/EMPLOY \$500.00; AURORA AUTO BODY & GLASS, REPAIRS AND MAINTENANCE \$30.00; AVERA BROOKINGS MEDICAL, MEDICAL SERVICE/LIENABLE \$101.24; BAKKEN, KELLY, PAYROLL RECEIVABLE/EMPLOY \$500.00; BANGO TOWNSHIP, REPAIRS AND MAINTENANCE \$297.75; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$230.43; BOB BARKER COMPANY, SUPPLIES & MATERIALS \$620.69; BOYER TRUCKS, REPAIRS & MAINT. \$119.16;

BROCK WHITE COMPANY,IMPROVE OTHER THAN BUILDI \$14842.70; BROOKINGS AUTO MALL INC,GASOLINE/VEHICLE MAINT. \$22.18; BROOKINGS AREA CRP CTC,PROFESSIONAL SERVICE \$75.00; BRKGS. CITY UTILITIES,TELEPHONE \$10211.58; BROOKINGS UTILITIES, UTILITIES \$68.13; BRKGS CO TREASURER,SUPPLIES & MATERIALS \$3637.30; BROOKINGS COUNTY ZONING,SUPPLIES & MATERIALS \$35.83; BRKGS DAILY REGISTER,PUBLISHING \$1386.09; BROOKINGS-DEUEL RURAL WAT,UTILITIES \$153.00;BEDC,ECONOMIC DEVE. \$2500.00; BRKGS. HOSPITAL,BLOOD TESTS \$2300.00; BROOKINGS HOSPITAL,PROFESSIONAL SERV. & FEES \$648.85; BROWN, DENISE,PAYROLL RECEIVABLE/EMPLOY \$500.00; BUTLER MACHINERY CO.,REPAIRS & MAINT. \$4200.39;CDW GOVERNMENT INC, DATA PROCESSING/SOFTWARE \$309.84; CELLULAR ONE,TELEPHONE \$656.58; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$1885.51;CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$41.05; CHAPMAN, NICHOLE,PAYROLL RECEIVABLE/EMPLOY \$500.00; CIRCLE OF ENCOURAGEMENT,COURT CASE EXPENSE \$300.00; DELL MARKETING LP,SUPPLIES & MATERIALS \$24204.33; DEN-WIL INC,REIMBURSEMENT TO DSS(OUTS \$2167.92; DIETRICH, DONNA K.,PROFESSIONAL SERV. & FEES \$134.98; DIVISION OF MOTOR VEHICLE,AM'T HELD FOR SHERIFF TRU \$151.20;EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR MOTOR VEH \$825.39; EDUCATIONAL INNOV INC,4-H EVENTS & LIT. \$19.85; EIDSNESS FUNERAL HOME,FUNERALS \$2300.00;EINSPAHR AUTO PLAZA,REPAIRS & MAINTENANCE \$2734.41; ELITE BUSINESS SYSTEM INC,REPAIRS AND MAINTENANCE \$66.00; ESTELLINE COMMUNITY OIL,SUPPLIES & MATERIALS \$612.50; FALKEN, DENNIS,TRAVEL & CONFERENCE \$145.24; FIRST DISTRICT ASSOC.,PROFESSIONAL SERV. & FEES \$6871.75; FITE, ROBERT G,ADULT DEFENSE \$2033.13; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$1413.50; FRIEDRICH, CLIFF,TRAVEL & CONFERENCE \$45.00; G&K SERVICES,REPAIRS & MAINT. \$707.43; GREAT PLAINS INTNL,SUPPLIES & MATERIALS \$116.70; HAGEDORN, JAMES,PAYROLL RECEIVABLE/EMPLOY \$500.00; HAROLD'S PRINTING,SUPPLIES & MATERIALS \$158.70; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$27.02; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$423.00; HAUFF MID-AMERICA SPORTS,PERSONAL SERVICES \$134.70; HAUGEN, RICHARD,PAYROLL RECEIVABLE/EMPLOY \$500.00; HELDT, GARY,TRAVEL & CONFERENCE \$360.64; HOGAN, TIM,ADULT DEFENSE \$1269.41; INSTY-PRINTS,SUPPLIES & MATERIALS \$170.59; INTEGRATED BUSINESS SOL,DATA PROCESSING/SOFTWARE \$525.00; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$750.00; INTERLAKES SPORTS CENTER,DATABASE SERVICE-ITC \$713.45; JOHNSON, JEROME,TRANSCRIPTS (NON) \$176.80; KBRK AM/FM,PUBLISHING \$100.00; KLAVETTER, EMIL,TRAVEL & CONFERENCE \$159.00; KLOSTER, MEL,TRAVEL & CONFERENCE \$296.92; KNAPP ELECTRIC,SUPPLIES & MATERIALS \$30.61; KOOISTRA, NELVA,PROFESSIONAL SERV. & FEES \$15.00; KRATOCHVIL, WM MARK,TRAVEL & CONFERENCE \$122.24; L&L PARTS,SUPPLIES & MATERIALS \$825.81; LAKE HENDRICKS TOWNSHIP,REPAIRS AND MAINTENANCE \$381.00; LILLA, CHRISTOPHER L.,PAYROLL RECEIVABLE/EMPLOY \$500.00; MCKEEVER'S VENDING,SUPPLIES & MATERIALS \$666.00; MCLEOD'S PRINT & OFFICE,SUPPLIES & MATERIALS \$554.04; MCI,TELEPHONE \$68.00; MCI WORLDCOM,UTILITIES \$282.78; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$104.75; MACKSTEEL,SUPPLIES & MATERIALS \$890.96; MAHER, RAE LYNN,PAYROLL RECEIVABLE/EMPLOY \$500.00; MARC,SUPPLIES &

MATERIALS \$565.39; MARTIN'S INC., SUPPLIES & MATERIALS \$1934.28; MASTERCARD, TRAVEL & CONFERENCE \$1806.10; MAY & JOHNSON, PC, ADULT DEFENSE \$625.00; MEDICAL X-RAY CENTER, MEDICAL SERVICE/LIENABLE \$30.00; METEORLOGIX, RENTALS \$276.20; MIDWEST GLASS, COURTHOUSE BLDG. \$29.08; MINNEHAHA COUNTY AUDITOR, PROFESSIONAL SERV. & FEES \$178.00; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$480.00; MINNEHAHA CO. TREAS., MV NOTICES/TAX NOTICES \$78.44; NACE, TRAVEL & CONFERENCE \$400.00; NAT'L 4-H COUNCIL, 4-H EVENTS & LIT. \$202.46; NIELSEN'S, SUPPLIES & MATERIALS \$671.27; NOGELMEIER, AMBERLYN, PAYROLL RECEIVABLE/EMPLOY \$500.00; NORTEK COMPUTERS INC, SUPPLIES & MATERIALS \$149.93; NORTH CENTRAL RENTAL, DENTENTION CENTER \$964.25; NORTHWESTERN PUBLIC SERV, UTILITIES \$1593.84; NORTHWESTERN ENERGY, UTILITIES \$178.20; O'BRIEN, SEAN M., ADULT DEFENSE \$3622.71; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$792.37; OLSON & JOHNSON INTERNAT, REPAIRS & MAINT. \$938.67; OLSON, ROBERT, PAYROLL RECEIVABLE/EMPLOY \$500.00; PAM OIL, SUPPLIES & MATERIALS \$145.30; PEART & ASSOCIATES, INC., UNIFORMS/EQUIPMENT \$77.50; PHEASANT COUNTRY EXPRESS, SUPPLIES & MATERIALS \$6261.23; PLASTIC SURGERY ASSOC SF, COURT CASE EXPENSE \$31.78; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$2102.19; QUAM, BENJAMIN, PAYROLL RECEIVABLE/EMPLOY \$500.00; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$540.00; RFD, PUBLISHING \$1612.40; RAMKOTA INN, TRAVEL \$830.00; RAMSDELL'S FERTILIZER, SUPPLIES & MATERIALS \$114.00; REHFUSS, CAHTY, PROFESSIONAL SERV. & FEES \$15.00; RELIABLE CORP., SUPPLIES & MATERIALS \$542.36; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; REVENUE, S.D. DEPT., BLOOD TESTS \$333068.61; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$273.75; SANTEMA, DEANNA, TRAVEL & CONFERENCE \$14.00; SCHWENK, TERRY, RENT \$175.00; SDACC, CATASTROPHIC LEGAL \$3086.28; SDACO, PROFESSIONAL SERV. & FEES \$2068.20; SD DEPT OF LABOR, AM'T HELD FOR SHERIFF TRU \$606.13; S.D. HIWAY SUP'T ASS'N, SUPPLIES & MATERIALS \$195.00; SDSU WORKSTUDY ACCT., WORK STUDY \$81.00; G4S JUSTICE SERVICES, INC, TRAVEL & CONFERENCE/GRANT \$287.98; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$202.77; SIOUX VALLEY ENERGY, UTILITIES \$50.00; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SMITH SUPPLIES, SUPPLIES & MATERIALS \$263.60; SMITH, JODY O., ADULT DEFENSE \$436.60; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$893.75; SPENCE, KRISTA, PAYROLL RECEIVABLE/EMPLOY \$500.00; SPRINT, TELEPHONE \$39.44; STAMP, CANDACE, SUPPLIES & MATERIALS \$13.63; STATE OF SOUTH DAKOTA, PROFESSIONAL SERV. & FEES \$53.37; STATE RADIO COMMUNICATION, OTHERS/GRANT \$2050.00; STEE, ROSE MARIE, SUPPLIES & MATERIALS \$238.24; STEEN, JIM, RENT \$375.00; STOLTENBURG, MICHAEL, PAYROLL RECEIVABLE/EMPLOY \$500.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$132.57; SWEEBE, BART, PAYROLL RECEIVABLE/EMPLOY \$500.00; TV PRODUCTIONS, INC., COURT CASE EXPENSE \$170.85; TANGEN, LAURIE, TRAVEL & CONFERENCE \$40.96; THURMAN LAW OFFICE, OTHERS (CT APP. ATTY.) \$149.67; TRI-STATE EMA, PROFESSIONAL SERV. & FEES \$20.00; UMBERGER, CHARLES, PAYROLL RECEIVABLE/EMPLOY \$500.00; UNITED STATES POSTAL SERV, POSTAGE REIMBURSEMENT FRO \$1000.00; VANDENBERG LAW FIRM, ABUSE &

NEG.CHILD DEFENSE \$456.00; VANTEK COMMUNICATIONS INC,SUPPLIES & MATERIALS \$13.87; VERIFICATIONS INC,PERSONAL SERVICES \$46.85; VERIZON WIRELESS,TELEPHONE \$248.58; VOLGA UTILITIES, UTILITIES \$198.33; VOLUNTEERS OF AMERICA,TURNING POINT (PRE) \$1350.00; WAGNER REAL ESTATE,INSPECTION FEES \$600.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$34.48; WALMART COMMUNITY,SUPPLIES & MATERIALS \$227.56; WHITE CITY,UTILITIES \$58.12; WILLMOTT, JANET,TRAVEL & CONFERENCE \$51.26; YANKTON COUNTY SHERIFF,TRAVEL \$16.50; VANECK, CHARLENE,JURY & WITNESS \$20.00; STECKER, FRANKLIN,JURY & WITNESS \$50.72; FLIPPIN, VERNA,JURY & WITNESS \$52.56; HENDRICKSON, MICHAEL,JURY & WITNESS \$50.64; LATHROP, SHIRLEY,JURY & WITNESS \$55.12; MANNERUD, JAMES,JURY & WITNESS \$56.40; OLSON, BRYCE,JURY & WITNESS \$63.44; ROACH, ELWYN,JURY & WITNESS \$50.64; WEEKS, VIRGINIA,JURY & WITNESS \$51.28

Director of Equalization, Joyce Dragseth met with the board to discuss Personnel Matters, Legislation and the Annual Audit of the Director of Equalization Department.

Zoning and Drainage Director, Robert Hill met with the board discuss a County Health Officer, the 2005 Zoning Department Recap, Zoning Ordinance Updates, PPM Energy Windpower, the Brookings Home Show, and upcoming travel.

Emergency Management Director, Todd Struwe met with the board to discuss NIMS Training, Homeland Security Grants, and estimates on Individual Protection Equipment.

Highway Superintendent, Ted Eggebraaten met with the board to discuss 2006 Budgeted Equipment Purchase and to give an update on the Road and Weather Conditions.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of January 2006, \$5,704.93 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Zoning and Drainage Director, Robert Hill met with the board to present the following plats for approval.

Motion by Klavetter, seconded by Negstad, to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-06; A Resolution for the plat of Lot 1 of Nelson's Addition in the NE ¼ of Section 1-110-52 in the County of Brookings, South Dakota. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Negstad, to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-07; A Resolution for the plat of Lot 1 of Nelson's Addition in the SE ¼ of Section 10-111-52 in the County of Brookings, South Dakota. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-08; A Resolution for the plat of Lot 1, Lake Poinsett Camp Addition in Government Lot 4, and the S1/2 of the NE ¼ of Section 4-112-52 in the County of Brookings, South Dakota. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign Resolution 06-05; A Resolution Approving Annexation of Territories by the City of Brookings. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

RESOLUTION #06-05

A RESOLUTION APPROVING ANNEXATION OF TERRITORIES BY THE CITY OF BROOKINGS

WHEREAS, THE city of Brookings desires to annex the following described properties, to wit:

The N½ , NE ¼, excluding all of Esther Heights Addition and the S78', E1159' thereof in Section 3-T109N-R50W.

The E650' of the S½, NW¼ of Section 1-T109N-R50W.

WHEREAS, pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territories by the City of Brookings be and the same is hereby approved.

Dated this 14th day of February, 2006.

Dennis Falken, Chairperson
Brookings County Commission

ATTEST:

Janet Willmott, Brookings County Auditor

Emergency Management Director, Todd Struwe met with the board to discuss the Statement of Understanding between the Brookings County Emergency Management Agency and the Brookings County Chapter of the American Red Cross. Motion by Larson, seconded by Negstad to approve and authorize Emergency Management Director, Todd Struwe to sign the Statement of Understanding between Brookings County Emergency Management Agency and the Brookings County Chapter of the American Red Cross. Roll Call Vote: Role Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Highway Superintendent, Ted Eggebraaten and Sheriff, Martin Stanwick met with the board to discuss the Speed Limits on Brookings County Highways. Be it noted, it was the consensus of the board to proceed with the Public Hearing for a Speed Limit Change on Brookings County Highway 23.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, Interviews, the Workers' Compensation Audit, the GIS Flyover, Board Appointment Applications, and Correspondence from Mills Property Management.

Be it noted, the Board approved the following Personnel Action Notices: New Hires: Part-time Correctional Officer, Jeremy Adler @ \$12.31 and Custodial Worker, John Molengraaf @ \$9.91. Re-Hire: Second Deputy Treasurer, Kristen Witchey @ \$10.87.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Santema reported on the Legislative Coffee, the ECMH Meeting, and discussed the bid process on large equipment.

Commissioner Klavetter reported on Leadership Brookings.

Commissioner Larson reported on the Growth Partnership Meeting and discussed Legislative Matters.

Commissioner Falken reported on Leadership Brookings and discussed Wind Farm Planning and the South Dakota Flood Map Modernization Initiative.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, February 28, 2006

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office